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**CASHFLOW PLANNING**

**What we can provide you:**

* Cashflow Planning Advice & Solutions
* Cashflow Projections
* Annual Net Worth Statement

**Important Information:**

* Summary of Saving & Checking Accounts
* Mortgage Statement
* Summary of Personal Loans and/or Line of Credit
* Summary of Credit Cards
* Other (specify):

**Important Dates:**

* Significant Cash In-Flow:
* Significant Cash Out-Flow:
* Mortgage Renewal Date:
* Mortgage Free Date:
* Other (specify):

**TAX PLANNING**

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**What we can provide you:**

* Tax Planning Advice & Solutions
* Work Collaboratively with your CPA
* Introduction to a professional Accountant (CPA) if you need one

**Important Information:**

* Tax Summaries from the Previous 2 years
* Current Property Tax Assessment
* Information on Holding Companies or Limited Partnerships
* Other (specify):

**Important Dates:**

* Personal Tax Return Deadlines in April 15
* Tax Loss Selling must occur no later than December of same tax year
* Fiscal Year End for Business Owners
* Other (specify):

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**RETIREMENT PLANNING**

**What we can provide you:**

* Retirement Planning Advice & Solutions
* Pre-Retirement Projections
* Post-Retirement Projections

**Important Information:**

* Retirement Pension Plan Statements (private and public pensions)
* Employer's Retirement Plan Information
* Summary of all types of Retirement Accounts
* Summary of Annuity Contracts
* Social Security Annual Benefits Statement
* Other (specify):

**Important Dates:**

* Six months before you qualify for age- based benefits
* The year you plan to retire:
* Other (specify):

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**INVESTMENT PLANNING**

**What we can provide you:**

* Comprehensive Investment Advice & Solutions
* Current Asset Allocation Assessment
* Investment Policy Statement
* Investment Strategies Overview & Projections related to all of your goals

**Important Information:**

* Summary of all Investment Accounts & Holdings
* Summary of all Trust Companies
* Summary of Stock/Bond Certificates
* Other (specify):

**Important Dates:**

* Specific dates related to Stock Options
* Specific dates to investments with specified holding periods
* Other (specify):

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**FAMILY SECURITY**

**What we can provide you:**

* Family Security Advice & Solutions
* Life Insurance Solutions
* Disability, Extended Care or Critical Illness Solutions
* Work Collaboratively with your Insurance Agent
* Introduction to a professional Insurance Agent if you need one

**Important Information:**

* Health Insurance Policy & Travel Insurance Information
* Life Insurance Policy
* Disability Insurance Policy
* Extended Care or Critical Illness Insurance Policy
* Other (specify):

**Important Dates:**

* Insurance Renewal Dates
* Other (specify):

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**CARING FOR OTHERS**

**What we can provide you:**

* Caring for Others Advice & Solutions
* Educational Savings Projections
* Long-Term Health & Care Cost Projections

**Important Information:**

* Summary of Education Savings
* Summary of Expected Educational Bursaries or Scholarships
* Information Related to the Long-Term Health & Care of Others
* Other (specify):

**Important Dates:**

* Expected date the 1st year of College will be attended:
* Expected date for full time management of care of others:
* Other (specify):

**YOUR LEGACY**



**What we can provide you:**

* Personal Estate Planning Advice & Solutions
* Personal Estate Planning Projections
* Beneficiary Review
* Estate Planning Checklist
* Work Collaboratively with your Attorney
* Introduction to an Attorney if you need one

**Important Information:**

* A current copy of Will
* A current copy of Power of Attorney
* A current copy of Enduring Power of Attorney
* Trust Information
* A copy of the Deed(s) to your Property
* Other (specify):

**Important Dates:**

* Other (specify):

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**BUSINESS PLANNING & SUCCESSION**

**What we can provide you:**

* Business Estate Planning Advice & Solutions
* Corporate Insurance Solutions
* Work Collaboratively with your Business Planner or Specialist
* Introduction to a Business Planning Specialist

**Important Information:**

* Partnership Agreements
* Documents of Incorporation
* Corporate Insurance Policy
* Buy-Sell Agreements
* Life Insurance Policy
* Other (specify):

**Important Dates:**

* Expected Date for Business Succession:
* Other (specify):